

III.4 WORKPLAN

WORKPLAN for the first project year

| Activities | | M1 | M2 | M3 | M4 | M5 | M6 | M7 | M8 | M9 | M10 | M11 | M12 |
|------------|--|----------|----------|------|----------|----------|------|------|------|-----|----------|------|------|
| Ref.N° | Title | | | | | | | | | | | | |
| 1. | Four Collaborative Training Centres (CTC) are established ... | 0 | | | | | | | | | | | |
| 1.1 | Found and equip four CTC and define Action plan | x | x | xx | xx | xx | xx | xxx | xxx | xxx | xxx | | |
| 1.2 | Re-training for staff | | | | | | | | x= | x | x= | x | x= |
| 1.3 | Market and marketing activities | | | | | | | | xx | xx | xx | xx | xx |
| 2. | VMnet network is enlarged throughout the WBC region ... | | 0 | | | | | | | | | | |
| 2.1 | Develop collaborative web tools and communication strategy | | xxx | xxx | | | | | | | | | |
| 2.2 | Bring new VMnet members and experts for multidisciplinary approach | | | | xxx | xx | x | x | x | x | x | xx | xx |
| 2.3 | Update existing systematization knowledge e-base with new topics | | | | | | | xx | xx | xx | x | x | x |
| 3. | Model for university-enterprise cooperation developed ... | | 0 | | | | | | | | | | |
| 3.1 | Analyze the EU models for cooperation in the knowledge triangle | | xx= | xx== | xx== | xx== | | | | | | | |
| 3.2 | Develop, assess and adopt the new regional model of cooperation | | | | xx== | xx== | xx== | xx== | xx== | xx | xx | | |
| 3.3 | Set up joint structure of SMEs | | | | | | | | | | | x | x |
| 3.4 | Case studies – benchmarking best practice | | | | | | | | | | | x= | x= |
| 4. | Training/service needs identified and trainers/service providers... | | | | | 0 | | | | | | | |
| 4.1 | Training/service needs analysis (TSNA) | | | | | xx= | xx= | xx= | xx= | xx | x | | |
| 4.2 | Selection and re-training of trainers and service providers | | | | | | | | | | xx | xx= | xx= |
| 4.3 | Quality monitoring of training/services | | | | | | | | | | | | |
| 5. | Programme of vocational training, industrial fellowship and student practical placement developed and carry out ... | | | | | | | | | | 0 | | |
| 5.1 | Develop and delivery vocational trainings for SME, unemp.graduates ... | | | | | | | | | | xxx= | xxx= | xxx= |
| 5.2 | Develop and redesign instructional material for e-learning | | | | | | | | | | | | xxxx |
| 5.3 | Develop and conduct Industrial Fellowship Progr.(IFP) for graduates... | | | | | | | | | | | | xx== |
| 5.4 | Develop and conduct Practical Placement Programme for students | | | | | | | | | | | | xx== |
| 6. | Dissemination | 0 | | | | | | | | | | | |
| 6.1 | Prepare Programme for public information, dissemin. and raising awareness | | | | xx | xx | xx | x | | | | | x |
| 6.2 | Printing and publishing of brochures, leaflets and other material | | | | | | | | xx | x | | | x |
| 6.3 | Information days and public appearances | x | | | | x | x | x | x | x | x | x | x |
| 6.4 | Organize three motivational seminars | | | | | | | | | | xxx | xxx | |
| 6.5 | Organize three workshops | | | | | | | | | | | | |
| 6.6 | Organize three brokerage events | | | | | | | | | | | | |
| 7. | Sustainability | | | | 0 | | | | | | | | |
| 7.1 | Institutional sustainability | | | | x= | x | x | x | x | x | x | x | x |

Application Forms; Tempus Joint Project – Deadline: 28/04/2008

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|-----------|---|----------|------|----------|------|------|------|------|------|------|------|------|------|------|
| 7.2 | Financial sustainability | | | | | | | | | X | | X | | X |
| 8. | Quality control and monitoring | | | 0 | | | | | | | | | | |
| 8.1 | Develop quality control and monitoring strategy | | | XX== | X= | | | | | | | | | |
| 8.2 | Internal monitoring and interviews of target groups | | | | | X= | X= | X= | X= | X= | X= | X= | X= | X= |
| 8.3 | External monitoring and inter-Tempus coaching | | | | | | X= | | | | | | | X= |
| 9. | Management of the project | 0 | | | | | | | | | | | | |
| 9.1 | Overall project management and administration | XXXX | XXXX | XXXX | XXXX | XXXX | XXXX | XXXX | XXXX | XXXX | XXXX | XXXX | XXXX | XXXX |
| 9.2 | Local management on the level of WBC partners | XX | X | X | X | X | X | X | X | X | X | X | X | X |
| 9.3 | Local management on the level of EU partners | == | | = | | = | | = | | = | | = | | = |

Starting and end date of Outcome: **O**
 Activity carried out in the EU/Candidate Country: **=**
 Activity carried out in the Partner Country (ies): **X**

WORKPLAN for the second project year

| Activities | | M1 | M2 | M3 | M4 | M5 | M6 | M7 | M8 | M9 | M10 | M11 | M12 |
|------------|--|------|------|------|------|------|------|------|------|------|------|------|------|
| Ref.N° | Title | | | | | | | | | | | | |
| 1. | Four Collaborative Training Centres (CTC) are established ... | | | | | | | | | | | | |
| 1.1 | Found and equip four CTC and define Action plan | | | | | | | | | | | | |
| 1.2 | Re-training for staff | X= | X | X= | X | X= | | | | = | | | = |
| 1.3 | Market and marketing activities | XX | XX | XX | XX | XX | XX | XX | XX | XX | XX | XX | XX |
| 2. | VMnet network is enlarged throughout the WBC region ... | | | | | | | | | | | | |
| 2.1 | Develop collaborative web tools and communication strategy | | | | | | XX | | | | | | XX |
| 2.2 | Bring new VMnet members and experts for multidisciplinary approach | X | X | X | X | X | X | X | X | X | X | X | X |
| 2.3 | Update existing systematization knowledge e-base with new topics | X | X | X | X | X | X | X | X | X | X | X | X |
| 3. | Model for university-enterprise cooperation developed ... | | | | | | | | | | | | |
| 3.1 | Analyze the EU models for cooperation in the knowledge triangle | | | | | | | | | | | | |
| 3.2 | Develop, assess and adopt the new regional model of cooperation | | | | | | | | | | | | |
| 3.3 | Set up joint structures of SMEs | X | | X | | X | XXXX | | X | | X | X | XXXX |
| 3.4 | Case studies – benchmarking best practice | X= | X= | X= | X= | XXXX | | X= | X= | X= | X | X | X |
| 4. | Training/service needs identified and trainers/service providers... | | | | | | | | | | | | |
| 4.1 | Training/service needs analysis (TSNA) | | | | | | | | | | | | |
| 4.2 | Selection and re-training of trainers and service providers | X= | X | X= | X | XX | XX | | | = | | | = |
| 4.3 | Quality monitoring of training/services | | | | | | X= | X | X | X= | X | X | X= |
| 5. | Programme of vocational training, industrial fellowship and student practical placement developed and carry out ... | | | | | | | | | | | | |
| 5.1 | Develop and delivery vocational trainings for SME, unemp.graduates ... | XX== | XX== | XX== | XX== | XXX | XXXX | X | X | XXXX | X | XXXX | X |
| 5.2 | Develop and redesign instructional material for e-learning | XX | XX | XX | XX | XXX | XXXX | | | X | | | X |
| 5.3 | Develop and conduct Industrial Fellowship Progr. (IFP) for graduates... | XX== | XX== | X | X | X | X | XXXX | XXXX | XXXX | XXXX | XXXX | XXXX |

Application Forms; Tempus Joint Project – Deadline: 28/04/2008

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|-----------|---|------|------|------|------|------|------|------|------|------|------|------|------|
| 5.4 | Develop and conduct Practical Placement Programme for students | xx== | xx | xx | xx | xx | xx | x | x | x | x | x | x |
| 6. | Dissemination | | | | | | | | | | | | |
| 6.1 | Prepare Programme for public information, dissemin. and raising awareness | | | x | | | x | | | x | | | x |
| 6.2 | Printing and publishing of brochures, leaflets and other material | | | | x | | x | x | | x | | x | |
| 6.3 | Information days and public appearances | x | x | x | x | x | x | x | x | x | x | x | x |
| 6.4 | Organize three motivational seminars | xxx | xxx | xxx | xxx | | | | | | | | |
| 6.5 | Organize three workshops | | | | | x=xx | x=xx | | | x=xx | x=xx | x=xx | |
| 6.6 | Organize three brokerage events | | | | | | | | | | | | |
| 7. | Sustainability | | | | | | | | | | | | |
| 7.1 | Institutional sustainability | x | x | x | x | x | x | x | x | x | x | x | x |
| 7.2 | Financial sustainability | x | | x | | x | | x | | x | | x | |
| 8. | Quality control and monitoring | | | | | | | | | | | | |
| 8.1 | Develop quality control and monitoring strategy | | | | | | | | | | | | |
| 8.2 | Internal monitoring and interviws of target groups | xx= | xx= | xx= | xx= | xx= | xx= | xx= | xx= | xx= | xx= | xx= | xx= |
| 8.3 | External monitoring and inter-Tempus coaching | | | | | | x= | | | | | | x= |
| 9. | Management of the project | | | | | | | | | | | | |
| 9.1 | Overall project management and administration | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx |
| 9.2 | Local management on the level of WBC partners | x | x | x | x | x | x | x | x | x | x | x | x |
| 9.3 | Local management on the level of EU partners | = | = | = | = | = | = | = | = | = | = | = | = |

WORKPLAN for the third project year

| Activities | | M1 | M2 | M3 | M4 | M5 | M6 | M7 | M8 | M9 | M10 | M11 | M12 |
|------------|--|------|----|------|----|----|----|----|----|------|----------|-----|----------|
| Ref.N° | Title | | | | | | | | | | | | |
| 1. | Four Collaborative Training Centres (CTC) are established ... | | | | | | | | | | | | 0 |
| 1.1 | Found and equip four CTC and define Action plan | | | | | | | | | | | | |
| 1.2 | Re-training for staff | | x= | | | | x= | | | | x= | | |
| 1.3 | Market and marketing activities | x | x | x | x | x | x | x | x | x | x | x | x |
| 2. | VMnet network is enlarged throughout the WBC region ... | | | | | | | | | | | | 0 |
| 2.1 | Develop collaborative web tools and communication strategy | | | | | | xx | | | | | xx | |
| 2.2 | Bring new VMnet members and experts for multidisciplinary approach | x | x | x | x | x | x | x | x | x | x | x | x |
| 2.3 | Update existing systematization knowledge e-base with new topics | x | x | x | x | x | x | x | x | x | x | x | x |
| 3. | Model for university-enterprise cooperation developed ... | | | | | | | | | | 0 | | |
| 3.1 | Analyze the EU models for cooperation in the knowledge triangle | | | | | | | | | | | | |
| 3.2 | Develop, assess and adopt the new regional model of cooperation | | | | | | | | | | | | |
| 3.3 | Set up joint structure of SMEs | x | | xxxx | | x | | x | | xxxx | | | |
| 3.4 | Case studies – benchmarking best practice | xxxx | | x= | x= | x | x | x | x | x | xxxx | | |
| 4. | Training/service needs identified and trainers/service providers... | | | | | | | | | | | | 0 |

Application Forms; Tempus Joint Project – Deadline: 28/04/2008

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|-----------|--|------|------|------|------|------|------|------|------|------|------|------|----------|
| 4.1 | Training/service needs analysis (TSNA) | | | | | | | | | | | | |
| 4.2 | Selection and re-training of trainers and service providers | | x= | | | | x= | | | | x= | | |
| 4.3 | Quality monitoring of training/services | x | x= | x | x | x | x= | x | x | x | x= | x | x |
| 5. | Programme of vocational training, industrial fellowship and student practical placement developed and carry out ... | | | | | | | | | | | | 0 |
| 5.1 | Develop and delivery vocational trainings for SME, unemp.graduates ... | xxxx | x | xxxx | x | xxxx | x | xxxx | x | xxxx | xxxx | xxxx | x |
| 5.2 | Develop and redesign instructional material for e-learning | | xx | | | | xx | | | | | | xx |
| 5.3 | Develop and conduct Industrial Fellowship Progr. (IFP) for graduates... | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx |
| 5.4 | Develop and conduct Practical Placement Programme for students | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx |
| 6. | Dissemination | | | | | | | | | | | | 0 |
| 6.1 | Prepare Programme for public information, dissemin. and raising awareness | | x | | | x | | | x | | | x | |
| 6.2 | Printing and publishing of brochures, leaflets and other material | x | | x | | x | | x | | x | x | x | x |
| 6.3 | Information days and public appearances | x | x | x | x | x | x | x | x | x | x | x | x |
| 6.4 | Organize three motivational seminars | | | | | | | | | | | | |
| 6.5 | Organize three workshops | | | | | | | | | | | | |
| 6.6 | Organize three brokerage events | | | xxx | x=xx | xxx | x=x | | xxx | x=x | | | |
| 7. | Sustainability | | | | | | | | | | | | 0 |
| 7.1 | Institutional sustainability | x | x | x | x | x | x | xx | xx | xx | xx | xx | xx |
| 7.2 | Financial sustainability | x | | x | | x | | xx | xx | xx | xx | xx | xx |
| 8. | Quality control and monitoring | | | | | | | | | | | | 0 |
| 8.1 | Develop quality control and monitoring strategy | | | | | | | | | | | | |
| 8.2 | Internal monitoring and interviews of target groups | x= | x= | x= | x= | x= | x= | x= | x= | x= | x= | x= | x= |
| 8.3 | External monitoring and inter-Tempus coaching | | | | | | x= | | | | | x= | |
| 9. | Management of the project | | | | | | | | | | | | 0 |
| 9.1 | Overall project management and administration | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx | xxxx |
| 9.2 | Local management on the level of WBC partners | x | x | x | x | x | x | x | x | x | x | x | x |
| 9.3 | Local management on the level of EU partners | = | = | = | = | = | = | = | = | = | = | = | = |