

## 4.5 Agreement model

### Agreement for Fellowship programme

between:

1. Academic/research institution address \_\_\_\_\_, represented by \_\_\_\_\_  
(hereinafter referred to as Host Institution)
2. Business entity \_\_\_\_\_, Address \_\_\_\_\_ represented \_\_\_\_\_ by  
Director (hereinafter Sponsor)
3. Industrial fellow, \_\_\_\_\_, Address \_\_\_\_\_, (hereinafter Fellow)

#### Article 1. Subject of the Agreement

The subject of this Agreement is implementation of **Industrial fellowship programme (IFP)**, with aim of transfer of knowledge, exchange expertise and experience between Host Institution and Sponsor through hosting of Fellow and realization of set of actions described in IFP work programme, which is integral part of this Agreement as Annex I.

#### Article 2. Implementation period

- 2.1. This agreement shall enter into force when the last of the three parties signs.
- 2.2. Implementation of the IFP shall begin on the day following that on which the last of the three parties signs
- 2.3. The IFP implementation period is \_\_\_\_\_ months, with the possibility of Agreement extension.

#### Article 3 - Obligations of the Host Institution

- 3.1 To provide a place and work conditions for fellow and realization of IFP work programme
- 3.2 To appoint research mentor to industrial fellow, who will be obligated to monitor IFP and supervise fellow in elaboration of IFP work programme and its implementation
- 3.3 IFP Working programme from article 3.1 must be defined in coordination with the Sponsor.
- 3.4. Research mentor is obligated to review and sign Monthly reports, Interim and Final Report delivered by Fellow and to make written approval together with responsible person of Sponsor
- 3.5. During IFP Programme, Host institution will provide all necessary resources for IFP implementation, access to university facilities, not available in the company, for example some specific software tool or modern equipment, as listed above:
  - 1.
  - 2.
  3. ...
- 3.6. Host institution will provide access to academic network and on-line services to the industrial fellow, in order to achieve successful realisation of IFP programme.

3.7. Host institutions is responsible to respect the principle of "confidentiality of information" relating to knowledge, know-how, information and technical and technological details related to this Contract.

3.8. All types of communications that are also in connection with this Contract, including telephone, e- correspondence, written business correspondence, shall also be treated in the principle of "confidential information"

3.9. Host institution can publish IFP results that are not marked as confidential by Sponsor, only with written approval of the Sponsor.

#### **Article 4. Obligations of the Sponsor**

4.1. During IFP period, Sponsor will provide financial resources for IFP realization, which includes salary of industrial fellow, travel costs, consumables for research, research mentor allowance, represented in Budget for the IFP (Annex II).

4.2. Sponsor will appoint responsible person, who will be obligated to supervise the IFP programme and Fellow's performance and career development

4.3. Sponsor will provide additional resources needed (premises, equipment, services, technical and support staff, etc.) for the part to be carried out at Sponsor Enterprise's premises, for industrial experiments and/or specialized sub-projects included in IFP work programme.

#### **Article 5. Obligations of the Fellow**

5.1. Fellow is obligated to sign Sworn statement (Annex III), which is integral part of this Agreement.

5.2. Fellow is respecting work ethics and codes of conduct defined by the Host institution

5.3 Fellow is obligated to knowingly refer to the property of the Host institution and carefully handle the equipment, instruments and software

5.4 Fellow respects confidentiality and keeping trade secrets related to current research projects of the Host institution

5.5 During the IFP Fellow will deliver Monthly reports to research mentor, and one Interim report (on half of implementation period) and one Final report (at the end of implementation period, but at least within 15 days until the end of IFP), using templates provided by IFP coordinator.

#### **Article 6. Financing of the IFP and payments**

6.1 Payments of Fellow's salary will be undertaken directly from the Sponsor to Fellow accounts.

6.2 The Sponsor undertakes to finance other costs than Fellow's salary, identified in Annex II (budget sheet) into the bank account of Host Institution \_\_\_\_\_ bank \_\_\_\_\_.

6.3 The payments from article 6.2 will be made according to the following schedule:

Month		RSD
1	First pre-financing payment	XX% of the maximum value
<Month number>	Interim payments	XX % of the maximum value
<Month number>	Final payment	XX% of the maximum value
	Total	

### Article 7. Intellectual property

7.1 It is agreed that all former intellectual property provided by Host institution or Sponsor, prior the IFP programme implementation period remains the property of the party that provided it.

7.2 Intellectual property developed or created as part of the IFP programme, which is the subject of this Agreement, is precisely defined in Annex IV – Special Conditions, as integral part of this Agreement.

### Article 8 – General conditions

8.1 All contracting parties agree that all possible changes and amendments to this Agreement are to be made by mutual agreement, annex in writing

8.2 Any disputes that arise from this Agreement the parties will resolve amicably, if amicable solution is not possible disputes will be resolved by relevant court in \_\_\_\_\_.

8.3 This Agreement is made in 6 (six) identical copies, each party is entitled to 2 (two) copies.

<b>Sponsor</b>	<b>Fellow</b>	<b>Host Institution</b>
Name:	Name:	Name:
Title:	Title:	Title:
Date:	Date:	Date:
Place:	Place:	Place:
Signature	Signature	Signature