



Action plan

Act. 5.3 – Development of Industrial Fellowship Programme

Acronym: WBC-VMnet

Project title: WBC Virtual Manufacturing Network – Fostering an Integration of the Knowledge Triangle,

Project number: 144684-TEMPUS-2008-RS-JPHES

Date: May 2010,

Location: EU, WBC



Revision Sheet

Release No.	Date	Revision Description
Rev. 1	10/05/2010	The first version of the document done by Project Coordinator.
Rev. 2	10/05/2010	Version of document with contribution by DIMEG
Rev. 3	13/05/2010	Final modifications of timetable suggested by IPU and DIMEG

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1. Activity description

All project partners will take part in development of Industrial Fellowship Programme (IFP) in the second year of the project implementation, establishing sustainable partnerships between universities, enterprises and graduates, leading to mutual benefits. Enterprise, SME or Company benefit from a highly qualified graduates (or employed engineers), as industrial fellows, who will spend minimum 6 months to 2 years at University research centre, for professional development, participating in specific research projects targeted to industry needs and company business. They will work as part of enterprise, supported by a team of university experts – professors, teachers, researchers, who will bring out technical expertise, research, and innovation to the enterprise or the company. Industrial fellows serve as «gatekeeper» for knowledge and technology transfer from university to their enterprises and provide excellent communication channels between them.

IFP programme will define procedure for administration and management of the programme, conditions for qualifying of enterprise or the company, funding rules, requirements for graduates, obligations of university research centre and mentor, who will be responsible for the career development of graduates, and related services for enterprise, intellectual property rights (IPR), quality monitoring rules etc.

IFP programme manual and flyers will be published and distributed to public at large. All preparatory activities will be finished by June 2010. During implementation phase of IFP programme (from July 2010 until December 2011), it is planned that all CTC will set up and run over 20 partnerships and support over 30 graduates and engineers.

2. Responsible partners and persons (Working group - WG)

Responsible partner	Country	Status	Responsible person
DIMEG	Italy	Confirmed	Stefania Bruschi
IPU	Denmark	Confirmed	Mogens Arentoft
UKG	Serbia	Confirmed	Vesna Mandić
UR	Croatia	Confirmed	Zoran Jurkovic
C3M	Slovenia	Confirmed	Tomaž Šuštar
Ind.exp.2	Serbia	Confirmed	Goran Stojanovic
SCGM	Serbia	Confirmed	Goran Matović

3. General time schedule May 2010 – July 2010

10.05. UKG will contact not confirmed partners via e-mail for their confirmation of the responsibilities, and proposed action plan.

10.05. DIMEG will finalize and send Work and action plan for Act.5.3.

12.05. All responsible partners will send their comments and suggestions on proposed action plan

Task 5.3.1 Defining of IFP programme structure

Responsible partners: All (WG)

28.05. All responsible partners will send proposal of structure of IFP programme

01.06. DIMEG will merge proposals and send to all draft of IFP programme structure and content

Task 5.3.2 Collecting information and relevant supporting documents about existing IFP programme at universities in the world

Responsible partners: All (WG)

04.06. All members of WG will collect information and relevant supporting documents about existing IFP programme at universities in the world (policy, rules, application forms, agreements, resources, themes, motivation and benefits...)

08.06. All members of WG will send to DIMEG document with description of collected information and ZIP file with supporting documents and useful links, max. 5 pages

11.06. DIMEG will compile collected material from WG members and send it to all

14.06. All responsible partners will send their comments

Task 5.3.3 Development of IFP programme

Responsible partners: All (WG)

18.06. Analysis of IFP models and their applicability in the WBC region, by all WG members

18.06. DIMEG and UKG will delegate individual tasks to WG members, related to elaboration of draft of IFP programme

02.07. Elaboration of draft of IFP programme in accordance with IFP manual structure; it should define: procedure for administration and management of the programme, conditions for qualifying of enterprise or the company, funding rules, requirements for graduates, obligations of university research centre and mentor, who will be responsible for the career development of graduates, and related services for enterprise, intellectual property rights (IPR), quality monitoring rules etc.

09.07. DIMEG will compile individual contributions from WG members and prepare draft of IFP programme with all supporting documents

13.07. All WBC-VMnet partners will send their suggestions and comments for improvement of proposed IFP programme

15.07. Final revised version of IFP programme with all supporting documents, delivered by DIMEG

Task 5.3.4 Design of IFP programme promotional material

Responsible partners: UKG

23.07. Design of IFP flyer

26.07. Publishing of IFP manual, flyer and electronic promotional material on project WEB site

30.07 until the end of project - Printed version of IFP programme and all supporting documents are distributed to all partners, WBC universities, enterprises and their organizations, for further implementation

Timetable

Act. 5.3	Development of IFP programme											
	May				June				July			
	10.05	17.05	24.05.	31.05	07.06.	14.06	21.06.	28.06.	05.07.	12.07	19.07	26.07.
Preparatory activities												
Act. 5.3.1												
Proposals of IFP sructure												
IFP sructure												
Act.5.3.2												
Collecting information...												
Delivery of collected inf.												
Compilation of collected mat.												
Comments...												
Act.5.3.3												
Analysis of IFP models												
Delegation of individual tasks												
Elaboration of IFP draft												
Compilation of individual cont.												
Comments on draft of IFP												
Revised IFP programme												
Act.5.3.4												
Design of IFP flyer												
Publishing on web site												
Dissemination...												