

4.6 Agreement model

Agreement on student practical placement implementation

Agreement on Cooperation concluded on _____, by and between:

1 University and / or its units (the Faculty, Department) i.e. relevant university centers (Center for Career Development, Co-operative Training Centre), address _____, represented by _____ (hereinafter referred to as Academic Institution)

i

2. Business entity _____, Address _____ represented _____ by Director (hereinafter Company)

Article 1

This Cooperation Agreement is concluded with the aim of students' practice implementation and practical skills development in the areas of students' field of study at the University _____ in cooperation with business entities from the territory of _____.

Article 2

Academic Institution agrees to introduce a student with his/her obligations and responsibilities regarding successful practice implementation.

Article 3

Companies agree to provide following related to students' practice implementation:

- a) Safe working space for the acquisition of practical knowledge and skills
- b) One employee to work with the student as his/her industrial mentor and possibly the person who is in charge of his/her training and progress monitoring.
- c) Delegated industrial mentor is to harmonize with academic mentor and a student Proposal of working practice with all activities and training opportunities that a student should attend.
- d) Introductory info training on basic principles and company policy
- e) Relevant work experience that is in line with the level of knowledge, experience and students expectations
- f) At the end of practice the assigned industrial mentor fills in Monitoring Report, integral part of which is the records and results of monitoring, assessment of student practice, with the relevant criteria, further mentor certifies and signs the latter, which confirms that the student has completed practice
- g) Possible financial compensation for the work of students in the course of practice

Article 4

Academic Institution is responsible to monitor and assess student practices in the company, through the assigned academic mentor or coordinator of the practice of the relevant faculties or centers of universities / faculties, who will visit a company to gain insight into the quality of implementation of student practice, and further fill in and sign Monitoring report.

Article 5

Academic institutions is responsible to respect the principle of "confidentiality of information" relating to knowledge, know-how, information and technical and technological details related to this Contract.

All types of communications that are also in connection with this Contract, including telephone, e-correspondence, written business correspondence, shall also be treated in the principle of "confidential information"

Article 6

Academic institution will not be responsible to respect the principle of "confidentiality" in the case when:

- a) Information is already known to Academic Institution;
- b) Information is obtained by law from a third party;
- c) Written permission to use is obtained by the Company in the form of the Agreement on disclosure of confidential information;
- d) At the time of announcement by the Company the information has become a matter of public knowledge through no fault of Academic Institutions
- e) Was independently developed by Academic Institutions;
- f) Specific information / data disclosure order is given by the competent state authorities.

Article 7

Both contracting parties agree that for these services they will require no financial or other compensation.

Article 8

Both contracting parties agree that all possible changes and amendments to this Contract are to be made by mutual agreement, annex in writing

Article 9

Any disputes that arise from this Contract the parties will resolve amicable, if amicable solution is not possible disputes will be resolved by relevant court in _____.

Article 10

Contract comes into force at the date of Contract signing and is valid up to _____ with the possibility of contract extension.

Article 11

This Contract is made in 4 (four) identical copies, each party is entitled to 2 (two) copies.

In _____,

Academic Institution

Business Entity

Name of authorized person, signature and seal

Name of authorized person, signature and seal