

4.14 Diary of practical placement template

University: _____
Faculty: _____

School year: _____

Place for LOGO

DIARY OF PRACTICAL PLACEMENT

Student: _____

ID student number: _____

Study year: _____

Modul: _____

Academic mentor's name: _____

Industrial mentor's name: _____

Year, Place

1. General information

Student			
Student's name:		Study level: <input type="checkbox"/> BSc <input type="checkbox"/> MSc	
ID number:	E-mail:	Telephone:	
Practice time period	From:	To:	Number of hours:
Academic institution			
University:			
Faculty:			
Address:		City:	
Academic mentor's name:		Position:	
E-mail:		Telephone number:	
Hosting institution (enterprise/company)			
Name of Company:			
URL:			
Address:		City:	
Industrial mentor's name:		Position:	
E-mail:		Telephone number:	

2. Description of host institution/company (*minimum 3 pages*)

2.1 Location and technical description of company

2.2 Description of company's activity/es

2.3 Organizational structure

2.4 Main products and services

2.5 Technological capacity, equipment and working conditions

2.6 Description of main production processes

2.7 Quality control

2.8 Final opinion and comments

3. Description of daily activities of student (*daily tasks, location, opinions, advantages, disadvantages, problems...*)

Date:	Day:	From:	To:
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4. References

5. Appendix

Date: _____

Place: _____

Student signature:
